

Important decisions to be taken by your Council in the next four months

15 FEBRUARY 2008 TO 14 JULY 2008



The Forward Plan

The Forward Plan is a statutory document that lists all 'Key' decisions to be taken by the authority in the coming four months, as far as they are known. The plan is prepared on behalf of the Leader on a monthly basis and covers the period from the 15th day of the first month, to the 14th day of the fourth month. The plan is published at least 14 days prior to commencement of the period it covers. For example, a plan published on 01 March covers a period of four months commencing on 15 March.

The Forward Plan is updated and rolled forward on a monthly basis. As this happens, the programme will be adjusted; further Key decisions may be added, or anticipated ones may be rescheduled or removed.

Although only Key decisions are required to be included in the Forward Plan, other expected business is also included, where known, in the interests of openness surrounding the Cabinet's business and decision making.

A Key decision is defined by Central Government as a Cabinet decision, which is likely:

- to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Cabinet

In Haringey, The Cabinet is made up of ten councillors including the Leader and is responsible for taking most of the Council's Key decisions. Like government ministers in the cabinet, each councillor is in charge of specific portfolios.

- The Cabinet meets monthly, with their order of business defined by the four-month rolling plan.
- The Cabinet makes decisions on how the Council's services are delivered.
- The Cabinet meets in public except when considering exempt or confidential information.

For more information on any of the items listed in the Forward Plan, or copies of relevant reports and background papers, please contact the Lead Officer identified in the Forward Plan. Members of the public can obtain copies of the reports five days before the meeting at which the key decision is to be taken. Please note that decision dates are occasionally subject to change.

For general enquiries about the Forward Plan, please contact Local Democracy and Member Services on (020) 8489 2929.

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision- making body	Cabinet Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
18-Feb- 2008	Financial Planning 2008/09 – 2010/11	To agree the Council Tax for 2008/09	KEY	Full Council	Cabinet Member for Resources with the Chief Financial Officer	The consultation arrangement for the budget process will apply	Equalities issues are embedded in the business planning process.
19-Feb- 2008	Tetherdown Primary Expansion - Phase 2b	The report will seek agreement from the committee for entry into contract for phase 2b of the Tetherdown Primary School Expansion	KEY	Cabinet Procurement Committee	Cabinet Member for Children & Young People and the Director of the Children and Young People's Service	Proposals are consulted on with local planning groups, which include local residents and parents, head teacher and school governors	he expansion of Tetherdown School forms an integral part of the Children's Services Strategy of expanding to meet public pupil place needs where they are greatest
19-Feb- 2008	Financial & Performance Monitoring	Monitoring report of budget and services' performance; consideration of budget virements	KEY	Cabinet	Leader & Cabinet Member for Resources with the Chief Executive and the Chief Financial Officer	This report outlines the Council's performance and budget monitoring. Services are consulted in the preparation of this report and it is circulated to all interested parties	Will consider service performance in respect of budget and performance
19-Feb- 2008	Disposal of Land Adjacent to 68 & 69 Weir Hall Avenue N18	Approval to disposal of property which is outside the Borough boundary	KEY	Cabinet	Cabinet Member for Resources with the Director of Corporate Resources	A consultation exercise has been undertaken with local residents	Capital receipts will contribute to the funding of Council projects which are of benefit to the wider community in Haringey
19-Feb- 2008	Programme Highlight Report	To set out the highlight report and exception report for projects that report to the programme	NON-KEY	Cabinet	Leader of the Council with the Chief Executive	Council Management Board were consulted in the writing of this report	The report sets out progress with large projects across the Council ,many of which have an impact on different sections of the community. Effective management of these projects will therefore improve the services we provide to all sections of our community

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19-Feb- 2008	The Bridge NDC Delivery Plan 2008/09	Approval sought for the programme to be delivered by The Bridge NDC Partnership for the year 2008/09	NON-KEY	Cabinet	Cabinet Member for Enterprise and Regeneration with the Director of Urban Environment	Consultation with the local community, stakeholders and key partners and approval through The Bridge NDC Board with accountable body representation	A programme designed to deliver benefits through adding value to existing services in the context of physical, social and economic regeneration
19-Feb- 2008	Statement of Community Involvement	To adopt the Statement of Community Involvement	KEY	Cabinet	Cabinet Member for Enterprise and Regeneration with the Director of Urban Environment	The Statement of Community Involvement has been examined by the national planning Inspector and incorporates his recommendations	The Statement of Community Involvement addresses equalities and diversity issues
19-Feb- 2008	Garman Road Car Park	This report informs Members of consultation undertaken on options for the future management of the Garman Road Car Park and seeks to introduce a new parking charges structure	NON-KEY	Cabinet	Cabinet Member for Environment &Conservation with the Director of Urban Environment	Consultation has been undertaken with users, businesses and residents	
26-Feb- 2008	Bounds Green Children's Centre	To seek agreement to works required to facilitate installation of Children's Centre and to link existing infant and junior schools to aid federation	KEY	Cabinet Procurement Committee	Cabinet Member for Children & Young People and the Director of the Children and Young People's Service	Consultation events have been arranged at school with parents, local residents and other interested parties. Consultation with Planning Department also undertaken	Inclusive provision of children centre to aid community development and social inclusion

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26-Feb- 2008	Purchase of Insurance Policies from External Providers	The report will recommend the purchase of insurance policies from one or more external providers	KEY	Cabinet Procurement Committee	Cabinet Member for Resources with the Director of Corporate Resources	Consultation with leaseholders has been undertaken via leaseholder panels in accordance with statutory requirements	Provision of the opportunity to all tenants and leaseholders to purchase a low cost insurance policy for their home contents, at no cost to the Council, will offer improved service delivery in particular to the most vulnerable people in the community who may not previously have been able to obtain insurance cover
26-Feb- 2008	Recreation Approved Suppliers Framework Contract	Approval is sought for an Approved Suppliers Framework Contract to be formalised and implemented across the Council. It also seeks agreement for those businesses who have been shortlisted to be awarded a place on the contract	KEY	Cabinet Procurement Committee	Cabinet Member for Leisure, Culture and Lifelong Learning and Director of Adult Culture and Community Services	Some degree of consultation has been undertaken with Neighbourhood Management, Children Services and current sporting providers	Businesses of all sizes have been encouraged to submit bids, in particular those based within Haringey. The contract will ensure a high level of service that is not currently present across the Council
26-Feb- 2008	Consultants for Construction Works	To provide technical design advice and associated services to deliver construction programme across Haringey which replaces the current arrangement due to expire in April 2008	KEY	Cabinet Procurement Committee	Cabinet Member for Resources with the Director of the Children and Young People's Service	Consultation with Lead Clients who deliver Construction projects throughout the process. Leaseholders through Section 20 notices. Office for Government Commerce (OGC) and other Local authorities regarding how they procure Consultants	Consultants will have to comply with the Council's criteria for Equalities through the pre-qualification process and tender. Projects delivered through this process will involve consultations with the community

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26-Feb- 2008	Additional Consultants	Agreement will be sought from Procurement committee to appoint additional Consultants who will act independently for the Client to the Consultants for Construction Works (CfCW) framework - CDM Co-ordinators, Clerk of Works, and independent Quantity Surveyors	KEY	Cabinet Procurement Committee	Cabinet Member for Resources with the Director of the Children and Young People's Service	Consultation with Lead Clients who deliver Construction projects throughout the process. Leaseholders through Section 20 notices. Office for Government Commerce (OGC) and other Local authorities regarding how they procure consultants	Consultants will have to comply with the Council's criteria for equalities through the pre-qualification process and tender. Projects delivered through this process will involve consultations with the community
26-Feb- 2008	The Addition to and the Remodelling and Refurbishment of the Existing Sports Hall at Gladesmore Community School	This report will seek Members approval for the award of contract for the building of a sports hall at Gladesmore School. The Big Lottery Fund and BSF will jointly fund the building's construction works	KEY	Cabinet Procurement Committee	Cabinet Member for Children & Young People and the Director of the Children and Young People's Service	The programme uses best practice governance (Prince 2 and MSP) to manage consultation and reporting. The programme has links to Corporate structures and a communication plan that engages stakeholders	Haringey's BSF programme will improve the infrastructure and facilities in local schools. The programme will enable all students to achieve their full potential but will focus particular attention on vulnerable groups. School buildings will become available for community use outside school hours
26-Feb- 2008	Extension of Network, Security and Datacentre Services (logicalis) Contract	Existing contract for the management and maintenance of the Haringey IT Network, IT Security and datacenters runs until April 2008 and includes an option to extend for a further 3 years. It is proposed that the contract is extended	KEY	Cabinet Procurement Committee	Cabinet Member for Resources with Director of Corporate Resources	Not applicable	No implications

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26-Feb- 2008	Disabled Facilities Adaptations in Council Properties	The report will request a waiver of Standing Orders to extend a specialist construction contract for the delivery of disabled facilities adaptations in Council properties for a period of 18 months to allow for tender specification to be agreed and new contract/s procured.	KEY	Cabinet Procurement Committee	Cabinet Member for Housing Services and Cabinet Member for Adults, Social Care and Well being with Director of Urban Environment and Director of Adults, Culture and Community	No external consultation taken	The delivery of disabled facilities adaptations is critical to the promotion of independence and community participation for residents with disabilities. The extension of the current arrangements is imperative in order to maintain the Council's Programme of independent living for tenants with disabilities
26-Feb- 2008	Post Compulsory Discretionary Awards	All Local Authorities (LA) are required to make a determination each year whether to exercise powers to make Post Compulsory Discretionary Awards. This award is usually made to students who are taking a second degree or going on to other HE (Higher Education) and FE (Further Education) courses. This is for individuals of post compulsory school age. The Council is under a duty to take reasonable steps to bring the policy it has determined to the attention of those persons it is likely to affect	KEY	Delegated Decision	Cabinet Member for Children and Young People with the Director of Children and Young People		Necessitous families may access funding from a range of other sources. (a list of other sources will be published).
18-Mar- 2008	Financial & Performance Monitoring	Monitoring report of budget and services' performance; consideration of budget virements	KEY	Cabinet	The Leader of the Council & Cabinet Member for Resources with the Chief Executive and Chief Financial Officer	This report outlines the Council's performance and budget monitoring. Services are consulted in the preparation of this report and it is circulated to all interested parties	Will consider service performance in respect of budget and performance indicators and will therefore address equalities

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18-Mar- 2008	Heartlands Development Phase 1	Report will seek approval for the sale of the freehold of the Olympia Trading Estate to the London Development Agency. This is required for the next stage of the Heartlands Regeneration scheme	KEY	Cabinet	Cabinet Member for Resources with Director of Corporate Resources	There has been extensive public consultation on the Heartlands Scheme. Relevant services have been consulted on this report	The Heartlands scheme will bring housing, business, employment and environmental benefits to the wider community in Haringey
18-Mar- 2008	Sustainable Procurement	Approval is sought on a Sustainable Procurement Policy and the implementation of this policy will be outlined in the accompanying Sustainable Procurement Strategy	KEY	Cabinet	Cabinet Member for Resources and Chief Financial Officer	All directorates will be consulted	Implications are contained within the report
18-Mar- 2008	Hornsey Town Hall	To consider the next stage in securing the development and refurbishment of the site and main Town Hall building	KEY	Cabinet	Cabinet Member for Resources with the Director of Corporate Resources	Engagement of the public to date has been undertaken in conjunction with the Community Partnership Board	The project will provide general community benefits through provision of housing and environmental improvements and an additional community resource
18-Mar- 2008	Recommendations for Determination of the Admission Arrangements for Community Primary and Secondary Schools and St Aidan's Voluntary Controlled School for the 2009/10 school year.	Outcome of the statutory consultation on admission arrangements for the 2009/10 school year with recommendations to Cabinet resulting from that consultation	KEY	Cabinet	Cabinet Member for Children & Young People and the Director of the Children and Young People's Service	Annual consultation as per legislative requirements	The admissions criteria are designed to be clear, fair and objective. They favour admission of local residents to local schools, promoting community cohesion

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18-Mar- 2008	Provision for 0-19 year olds (outside statutory schooling)	Report on proposed reorganisation of Children's Centres, extended school services, play and youth services within each Children's Network to provide families with better joined up services	KEY	Cabinet	Cabinet Member for Children & Young People with the Director of the Children and Young People's Service	This report will set out the results of the consultation carried out during January into the reorganisation of services 0-19 (outside statutory schooling) and a set of recommendations on the proposed reorganisation of services	Improved targeting of services to disadvantaged children and young people and their families
18-Mar- 2008	Parkforce Resource Review	Report will set out a 'Parkforce' (Haringey and other agency personnel) model for Haringey's Parks to provide more effective supervision and presence within the borough's open space.	KEY	Cabinet	Cabinet Member for Leisure, Culture and Lifelong Learning, Cabinet Member for Enforcement and Safer Communities and Director of Adults Culture and Community Services	Haringey Friends of Parks Forum, Parks staff, Key agencies – Metropolitan Police, Safer Communities Unit, Enforcement, Neighbourhood Management	Increasing open space usage. Particularly BEM groups, people with disabilities, woman, young and old. Measured through TNS (borough wide) and KMC (local) surveys
18-Mar- 2008	Encroachments on to Council Land	To agree a course of action for dealing with encroachments onto Council land at a number of different sites	KEY	Cabinet	Cabinet Member for Leisure, Culture and Lifelong Learning and Director of Adult Culture and Community Services	Some degree of consultation has taken place with private householders	The general principal should be to seek to prevent encroachment as this could lead to reduced wider public access
18-Mar- 2008	Implementing a Charging Regime for Pre-Application Planning Advice	To agree to implement charging regimes for Pre-Application Planning Advice and Major Application Management Agreements (formerly Planning Pre-Agreements) in Haringey	KEY	Cabinet	Cabinet Member for Regeneration and Enterprise with the Director of Urban Environment	Consultation with Haringey's Agent's Forum, an Agents Survey and Planning Committee	Equalities issues are embedded in the development process
18-Mar- 2008	Homes for Haringey(Quarterly Report)	To provide a quarterly update on Homes for Haringey performance and finance	NON-KEY	Cabinet	Cabinet Member for Housing Services with Director of Urban Environment	The information and data in the report has already been approved by the Homes for Haringey Board	Provision of high quality social housing positively impacts on disadvantaged groups

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18-Mar- 2008	Highways Asset Management Plan	To seek approval on management of future investments into the Council's highways assets	KEY	Cabinet	Cabinet Member for Environment & Conservation with Director of Urban Environment	No external consultation proposed at this stage	Equalities issues are embedded in the development proposals
18-Mar- 2008	Highways Annual Works Plan	To seek approval for the Highways Works Plan for 2008/9 - setting out the programme of Highways & traffic schemes to be carried out on the Borough roads in 2008/9. Inform & report on progress of projects approved in the Highways Works Plan 2007/8	KEY	Cabinet	Cabinet Member for Environment & Conservation with Director of Urban Environment	The "road to improvement consultation" was held between July and October throughout the borough to identify priorities from residents and these will be reflected in the report	Equalities issues are embedded in the development proposals
18-Mar- 2008	Implications of the Traffic Management Act 2004 in particular Part 2 (Network Management Duty) and Part 3 (Adoption of the Permit Scheme)	To outline the implications of Traffic Management Act 2004 for the Borough. Member's approval is required for adoption under part 3 of the relevant powers to become a Permit Authority and to authorise the Director of Urban Environment to make the necessary arrangements to submit, in conjunction with London Permit Working Group, an application to the Secretary of State to operate the permit scheme. The fixed penalty will be introduced in May 2008, but the permit scheme would not be introduced until at least October 2008 but may be later subject to Secretary of State approval	KEY	Cabinet	Cabinet Member for Environment and Conservation with the Director of Urban Environment	Internal consultation in February 2008	Equalities issues are embedded in the development proposals

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18-Mar- 2008	Legal Agreement with the owners of the GLS site for Growth Area Funding	To inform Members that the owners of the GLS site has now changed and therefore the legal agreement for the GAF II grant will be signed with the new company	NON-KEY	Cabinet	Cabinet Member for Enterprise and Regeneration with the Director of Urban Environment		
18-Mar- 2008	Compulsory Purchase of Left Hand side 87 Carlingford Road N15, 92 Moselle Avenue N22, 207 and 209 Mount Pleasant Road N17	This is a report to seek authorisation for the use of a Compulsory Purchase Order on long term empty properties	NON-KEY	Cabinet	Cabinet Member for Housing Services with the Director of Urban Environment	The Council will consult with preferred RSL partners	This action will return the properties back in to use, potentially increase the stock of available affordable housing and reduce the blight/potential problems within the roads which vacant properties cause
18-Mar- 2008	HfH Business Plan (2008-13)	This is an item to agree the Business Plan and Delivery Plan for HfH	KEY	Cabinet	Cabinet Member for Housing with the Director of Urban Environment		
18-Mar- 2008	Response to Scrutiny Review on Resourcing of Safer and Stronger Communities	Response to Scrutiny Review on Resourcing of Safer and Stronger Communities	NON-KEY	Cabinet	Cabinet Member for Safer Communities and Enforcement with the Assistant Chief Executive for Policy, Performance, Partnerships and Communications	Report draws on consultation and findings of the Scrutiny Review	Report covers all the diverse community groups within Haringey

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18-Mar- 2008	Local Area Agreement 2008/09 - 2010/11	Report identifying key priorities for the borough, and the outcomes and indicators to be delivered through the Haringey Strategic Partnership with the Council being the lead partner	KEY	Cabinet	Leader of the Council with Assistant Chief Executive Policy, Performance ,Partnerships and Communications	The Local Area Agreement is a formal document requiring sign off from ministers in June 08. The Outcomes and Indicators within are developed in consultation with key partners and through negotiation with key government departments and GoL. Yearly reporting to GoL through HSP	Equalities and Diversity values are considered throughout the process and explored within the Story of Place.
18-Mar- 2008	Haringey Council Review of Employment terms: Single Status	This report provides a revised set of employment terms to meet the requirements of the National Joint Council for Local authorities Employee agreement that a single set of conditions should be agreed for local authorities	KEY	Cabinet	Cabinet Member for Resources with the Assistant Chief Executive for People and Organisational Development	The proposals have been the subject of extensive consultation with local, regional and national trades unions. The proposals have also been the subject of comprehensive communication and engagement directly with staff	The proposals are designed to address the requirements of employment legislation including the Equal Pay Act

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25-Mar- 2008	Bruce Grove, Townscape Heritage Initiative, Groups 2 & 3 (Phase 2)	This is a grant funded scheme for the refurbishment of historic buildings within the conservation areas along Tottenham High Road. The meeting seeks the approval of the Procurement Committee for the award of a building works contract for specialist conservation refurbishment work of historic buildings selected under the Council's framework agreement. The properties in this phase of works are 527, 541, 543, 551 & 553 Tottenham High Road	NON-KEY	Cabinet Procurement Committee	Cabinet Member for Regeneration and Enterprise with the Director of Urban Environment	Through the Lead Member and Lead Officer and linking with the relevant Neighbourhood Managers	The Council's Equality and Diversity policy will be observed throughout this project
25-Mar- 2008	Postal Services	Procurement of postal services following review in accordance with the Regional Centres of Excellence National Procurement Programme	KEY	Cabinet Procurement Committee	Cabinet Member for Resources with Director of Corporate Resources	Relevant services and interested parties are being consulted.	No specific implications.
25-Mar- 2008	Whole Life Costing: Implementation in Council Construction	The report sets out the concepts and principals of Whole Life Costing and how these may be applied to Haringey construction projects in the future. It is linked to the Greenest Borough Strategy and CPA assessment	KEY	Cabinet Procurement Committee	Cabinet Member for Resources with the Director of Corporate Resources	Consultation with officers within the Construction Key Officer Network	All wards will benefit from any future use of Whole Life Costing within Haringey construction projects

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22-Apr- 2008	Financial & Performance Monitoring	Monitoring report of budget and services' performance; consideration of budget virements	KEY	Cabinet	Leader of the Council &Cabinet Member for Resources with The Chief Executive and Chief Financial Officer	This report outlines the Council's performance and budget monitoring. Services are consulted in the preparation of this report and it is circulated to all interested parties	Will consider service performance in respect of budget and performance indicators
22-Apr- 2008	Annual Audit & Inspection Letter	The Annual Audit & Inspection Letter requires consideration following the inspection and audit of the accounts	KEY	Cabinet	Cabinet Member for Resources with the Chief Financial Officer	Internal consultation will be carried out. There is no external consultation required	Equalities issues will be considered
22-Apr- 2008	Tree Policy and Planting Programme	Report will present the Council's Tree Policy & Strategy - outlining recommendations and approach towards the management of the borough's tree stock including delivery of 3 year capital funded tree planting programme	KEY	Cabinet	Cabinet Member for Leisure, Culture and Lifelong Learning and Director of Adults Culture and Community Services	Tree Wardens, Tree Council, Arboriculture Association	Sets out to increase tree stock and quality in the East of the borough. Leading towards improving air quality and environment for all residents
22-Apr- 2008	Primary Strategy for Change	To agree the council's Primary Strategy for Change document. This will set out a strategy to transform teaching and learning in Haringey Primary schools, along with proposed three year capital investment priorities. It is required to release the new Primary Capital Programme (PCP) funds from 2009/10	KEY	Cabinet	Cabinet Member for Children & Young People with the Director of the Children and Young People's Service	Primary schools and the 5- 11 partnership forum will be central to an extensive consultation programme	Reducing the links between inequality, deprivation and achievement and attainment will be the central aim of the strategy

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22-Apr- 2008	Safer Communities Strategy 2008-2011	Statutory partnership crime reduction plan in line with national requirements	KEY	Cabinet	Cabinet Member for Safer Communities with the Assistant Chief Executive for Policy, Performance, Partnerships, and Communications	Consultation with key partners and stakeholders	Report covers all the diverse community groups within Haringey but with reference to disproportionality
29-Apr- 2008	Markfield Park Pavilion Refurbishment	To refurbish the sports pavilion in Markfield Park	NON-KEY	Cabinet Procurement Committee	Cabinet Member for Leisure, Culture and Lifelong Learning and Director of Adult Culture and Community Services	The pavilion is part funded through the Football Foundation so there has already been extensive consultation with them to formulate the design for the building. Similarly, reporting will be done through them. The designs for the pavilion have been subject to public consultation with the bowls club who currently use the pavilion, and the football club who will use it in the future	The contractors on Haringey's framework all comply with the Council's criteria for Equalities. When the works are complete the pavilion will have better access for disabled users, including disabled parking, toilets and changing facilities
22-Apr- 2008	Greenest Borough Strategy	Haringey's strategy to tackle climate change and embed environmental sustainability in the borough	KEY	Cabinet	Cabinet Member for Environment and Conservation with the Director of Urban Environment	Extensive consultation has taken place with staff, managers and elected Members, through workshops and staff events. On-line consultation and a feedback form have been promoted widely through Haringey People, public buildings, Area Assemblies, press releases, and the website. The Going Green conference takes place on 26 January to inform the shape of the strategy	The risk of climate change poses a threat to our most vulnerable and disadvantaged groups. Actions in the strategy will take account of equality of service delivery, and targeted actions at those most in need. An equalities and environmental sustainability impact assessment will be undertaken as part of the strategy's development

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29-Apr- 2008	Markfield Park Pavilion Refurbishment	To refurbish the sports pavilion in Markfield Park	NON-KEY	Cabinet Procurement Committee	Cabinet Member for Leisure, Culture and Lifelong Learning and Director of Adult Culture and Community Services	The pavilion is part funded through the Football Foundation so there has already been extensive consultation with them to formulate the design for the building. Similarly, reporting will be done through them. The designs for the pavilion have been subject to public consultation with the bowls club who currently use the pavilion, and the football club who will use it in the future	The contractors on Haringey's framework all comply with the Council's criteria for Equalities. When the works are complete the pavilion will have better access for disabled users, including disabled parking, toilets and changing facilities